

Citation Number: _____

Please check the appropriate box below, sign and date:

NO CONTEST

GUILTY

NOT GUILTY (The Court will notify you in writing of your pre-trial hearing date and time.)

Signature: _____

Date: _____

DRIVING SAFETY COURSE REQUEST

You are eligible to take a driving safety course if:

- You have a valid Texas driver’s license that is **NOT a commercial driver’s license**;
- You can show proof of financial responsibility (insurance – YOU MUST BE A LISTED DRIVER ON THE POLICY);
- You have not requested and taken a driving safety course in order to have a ticket dismissed in the preceding 12 months from the date of this offense;
- The offense did not occur in a construction zone when worker’s were present;
- You were not speeding 25 mph or more over the legal speed limit; and
- You were not operating a commercial motor vehicle.

You must make a written request to the court to complete DSC **BEFORE** you complete the driving safety course. To make your written request to complete a driving safety course, you must mail (post-marked on or before court date) or bring the following (on or before court date) to the court:

- A plea of GUILTY or NO CONTEST by checking the appropriate space above;
- a copy of your driver’s license;
- a copy of your current insurance card;
- the affidavit below (must be signed and **notarized**); and
- a money order or cashier’s check (NO PERSONAL CHECKS) in the amount of **\$107.00** (\$132.00 if violation occurred within a school zone).

The court will mail you a notice of your deadline and an application for a certified copy of your driving record. If you do not receive paperwork from the court within 10 days of your request, contact the court. You will **then** have 90 days to:

- Request a certified copy of your driving record from DPS (form will be mailed to you or go to TexasOnline.com to request it);
- Take a Texas Education Agency approved 6-hour driving safety course (internet, video, or classroom-based course); and
- Submit the DSC completion certificate (court copy) to court and verify that court has received your driving record.

AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

_____, after first being by me duly sworn, declares that:

1. He/she currently holds a valid Texas driver’s license that is not a commercial driver’s license;
2. he/she is not in the process of taking a driving safety course for another citation filed in another court; and
3. has current valid proof of financial responsibility (insurance).

Affiant’s Signature

Subscribed and sworn before me, this the _____ day of _____, 20_____.

Notary Public in and for the State of Texas

FAILURE TO COMPLETE THE COURSE

Failure to complete the driving safety course and present the evidence and driving record to the court within 90 days will result in termination of your right to take the driving safety course to dispose of the charge filed against you in this case. Furthermore, the balance of your fine reflected on your receipt will be due immediately. If you fail to do so, a capias pro fine warrant for your arrest will be issued immediately.

DRIVING DIRECTIONS TO COURT

From IH-10, take the 720 exit (Hwy 36 exit), turn left onto Hwy 36, turn left onto Main Street, Municipal Center is located on right, Municipal Court is located in City Hall.