



Sealy Economic
Development Corporation

NOTICE OF MEETING
SEALY ECONOMIC DEVELOPMENT CORPORATION
330 MAIN STREET, STE. #5
TUESDAY, NOVEMBER 20, 2018
6:00 P.M.

Notice is hereby given of a meeting of the Sealy Economic Development Corporation to be held on the above mentioned date and time at the SEALY ECONOMIC DEVELOPMENT CORPORATION OFFICE located at 330 Main Street, Ste. #5 in Sealy, Texas, for the purpose of discussing the following agenda items. All agenda items are subject to action.

The Board of Directors reserve the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Roll Call and Certification of a Quorum
4. Petitions or Requests from the Public
(In accordance with the Texas Government Code, if, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by Sec. 551.042, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.)
5. Review and consider approval of the minutes for the following meetings:
 - September 18, 2018
6. Discussion regarding the monthly Treasurer's Reports (Steven Kutra, SEDC Treasurer/Director of Finance).
 - a. Paid Invoice Report
 - b. Budget to Actual Report
 - c. Sales Tax Report
 - d. Cash & Investments Report
7. Update the Board regarding the release of business grant funds to Studio Blend Gallery.
8. Secretary & City Manager Comments regarding daily EDC activities including but not limited to: number of EDC related phone calls, number of business inquiries, number of EDC grants requested by companies, number of email communications to potential businesses
9. President's Comments:
 - a. Communication improvements
 - b. Training
 - c. Attorney selection
 - d. Creation of EDC policy and procedures including but not limited to:

Sealy Economic Development Corporation
Regular meeting Agenda
November 20, 2018

- i. EDC meetings
 - ii. Flow of information
 - iii. Authorized contacts to contact attorney
 - iv. Disbursement of funds
10. Update from EDC Secretary on number of applications received for the executive director position
 11. Discussion and possible action of appointing a Hiring Committee by the EDC to review, select, and recommend potential candidates for the Executive Director position and present to the entire Board for approval.
 12. **Executive Session.** The Sealy Economic Development Corporation will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

Section 551.074 to deliberate the appointment, employment, evaluation, duties - Executive Director.
 13. **Reconvene into Regular Session.** The Sealy Economic Development Corporation will reconvene into Regular Session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any action necessary concerning the executive session.
 14. City Manager report on projects.
 15. Request(s) for future agenda items and comment(s).
 16. Adjournment

CERTIFICATION

I hereby certify that a copy of the November 20, 2018 agenda of items to be considered by the Sealy Economic Development Corporation Board of Directors was posted by 5:00 p.m. at City Hall, 415 Main Street, City of Sealy, Texas, on or before, Saturday, November 17, 2018.

Dayl Cooksey, Secretary
Sealy Economic Development Corporation

NOTICE OF ASSISTANCE AT PUBLIC MEETING: In compliance with the Americans with Disability Act, the Sealy Economic Development Corporation will provide for reasonable accommodations for persons with disabilities who plan to attend the meeting and who might need auxiliary aids or services. Please contact the City Secretary at 979-627-6105.