



Mail completed form to:
City of Sealy, Texas
Attention: Director of Finance
P. O. Box 517
Sealy, Texas 77474-0517

General Claim Form

Claimant must be 18 years of age or older. Claimant is required to provide the city with sufficient documentation to establish Claimant's right to receive unclaimed property. Submitting Social Security Numbers (SSNs) or Taxpayer Identification Numbers (TINs) is optional but may be the only available means of verifying a claim. To the extent permitted by law, Social Security and Taxpayer Identification Numbers will be kept confidential.

REPORTED PROPERTY OWNER INFORMATION

Enter the exact name of the property owner reported in the website published notice of unclaimed property for whom you are filing a claim of ownership:

Name of Reported Property Owner:

Last

First

Middle (if any)

Please attach the following documentation to validate proof of property ownership:

- (1) Proof of Reported Property Owner's Social Security Number, including copy of Social Security card, pay stub, or IRS Form W-2 (*not required but may help verify ownership*)
- (2) Listing of all addresses, including post office boxes, used by the Reported Property Owner that may be associated with the property being claimed. Include copies of any available documentation for the addresses, such as utility bills, mortgage payment coupons, cancelled checks, etc.

CLAIMANT INFORMATION

Name:

Last

First

Middle

Current Address:

Street, PO Box, etc. (Include building, suite, and apartment number information, if any.)

City

State

Zip Code

Contact Information:

Daytime Phone Number – Primary

Daytime Phone Number – Other

Email Address

Please attach the following documentation:

- (1) Copy of your driver's license or other official form used for identification
- (2) Proof of your Social Security Number (copy of your Social Security card, pay stub, or IRS Form W-2) (*not required but may help verify ownership*)

Claimant's filing status:

Check (✓) one of the following statements, attach the respective documents requested **AND** enter the applicable federal tax identification number on the next page.

- I am an HEIR to the Reported Property Owner.** Attach a copy of the owner's death certificate **AND** a copy of the probated will **OR** court order **OR** affidavit of heirship listing heirs and current addresses.
- I am a TRUSTEE or GUARDIAN to the Reported Property Owner.** Attach a copy of the current trust agreement **OR** current guardianship documents.

(Continued on next page)

City of Sealy, Texas
Finance Department
Unclaimed Property Program



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- I am an EXECUTOR or ADMINISTRATOR for the Reported Property Owner's estate.* Attach a copy of the owner's death certificate **AND** Letters of Administration **OR** Testamentary dated within 18 months of filing the claim.
- I am a PARENT of the Reported Property Owner, who is under age 18.* Attach a copy of the minor's birth certificate **AND** proof of Social Security Number.

Fill in the federal tax identification number that applies:

Reported Property Owner's SSN: _____

Estate/Trust's TIN: _____

CLAIMANT CERTIFICATION AND SIGNATURE

The named Claimant hereby certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that, upon payment of this claim, said Claimant will indemnify and hold harmless the City of Sealy, its officers, and employees from any damages, claims, or losses of any kind resulting from the payment of the property to the Claimant.

Claimant's Signature: _____ Date: _____

For Internal Use Only

Date Received: _____

Claim Number: _____

Date Issued: _____

Check Number: _____

Amount: _____ \$